

San Dieguito United Methodist Preschool
Drop-off/ Pick-up and Sign-In/Out Procedures

Drop-off / Sign-in:

- Entrance to our center is the Preschool Front Door for all classrooms.
- Family restrooms are located in the courtyard if needed prior to opening.
- Before a child is signed in, verify that they are in good health and are symptom free including absence of runny nose, congestion, and fever.
- Hand Sanitizing on entry is recommended for all staff, children, and visitors.
- All children must be accompanied by a parent/guardian to their classroom.
- Sign your child in, with your **Phone App**, using the QR code located outside their classroom and throughout the school. **Person(s) dropping off without access to the App can sign in at the Preschool office using the iPad. ADULT USE ONLY!** Children are not allowed to help sign in/out per State Licensing requirements.
- Your QR Code Sign In states that you have completed your child's health check at home, and they are symptom free and well to be at school.

Pick-up/ Sign-out:

- All students are to be picked up from their Classroom.
- If an early pick up is desired, please notify the Preschool. A doorbell is located on the wall to the left of the front lobby door if needed.
- Sign your child out with your Phone App, using the QR code located outside their classroom and throughout the school. Person(s) dropping off without access to the App can sign in at the Preschool office using the iPad.

QR Code Daily Health Release

By signing this form, you are verifying that on each school day the following are true.

I verify that, in the past 24 hours my child,

Has **not** experienced any of the following symptoms:

Fever Nausea Vomiting Runny Nose Diarrhea Sore Throat Rash

I, parent/guardian, have read and received a copy of this document.

Print Name

Signature

Date